



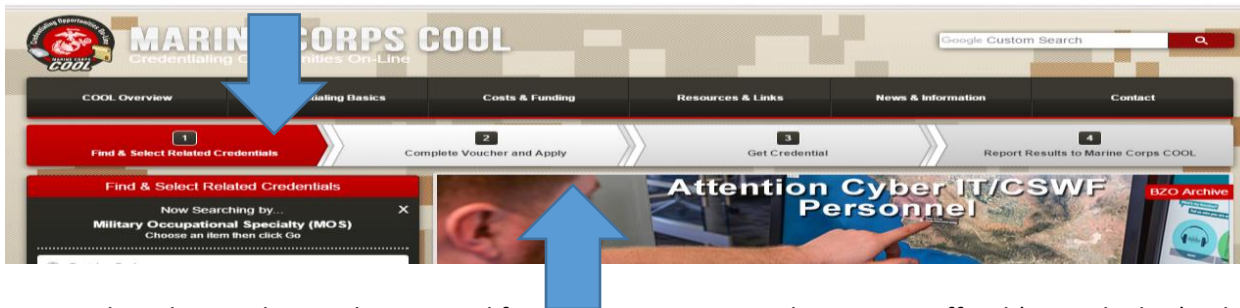
Earn Automotive Service Excellence (ASE) Certifications Using Marine Corps COOL Funding

1. Research ASE exam options on their website: <https://www.ase.com/Home.aspx>
Download free study materials for desired exams and utilize practice exams for a fee.



Additional study materials can be accessed through Chilton Library (password: usmc) on the MCCS Library home page <http://mccs.ent.sirsi.net>

2. Verify that the desired exams are funded by Marine Corps COOL for your MOS: www.cool.navy.mil/usmc
Marine Corps COOL can fund up to three exams at a time.



3. Complete the voucher application and forward it to a command approving official (E-7 or higher). The application is available in step 2 on Marine Corps COOL website. READ ALL DIRECTIONS. Three exams can be written into Block 13.
4. The command approving official will review the application and then will send to usmccool@navy.mil.
5. The service member will receive application receipt notification from Marine Corps COOL office along with ASE specific instructions.
6. If approved, the service member has 60 days to take the exam and send results to usmccool@navy.mil. RESULTS MUST BE REPORTED WITHIN 60 DAYS.
7. Contact UMUC National Test Center on Camp Foster by email to schedule an exam.
Email: Foster-NTC-Asia@umuc.edu

Note: Marine Corps COOL will fund ASE registration fees and up to three exam fees at a time. A \$25 sitting fee is paid by examinee at the time of the exam. Only one \$25 sitting fee is charged if multiple exams are taken on the same day.