



## Retired Activities Office (RAO) Volunteers Needed



MCCS is seeking volunteers for the Retired Activities Office. This position offers retired Service Members an opportunity to support fellow retirees and their families living on Okinawa. Your experience and knowledge can be incredibly valuable in making a difference for people seeking assistance. You can make a direct impact by volunteering your knowledge and time to assist with Survivors benefits, Social Security benefits, medical related assistance, retirement pay, and more! Please contact 645-3151 for more information.

Event Name: Retired Activities Office Volunteer

Description of Volunteer Opportunity: MCCS Retired Activities Office

Date: ASAP. Flexible, two days a week

Time: Minimum of four hours per day, between 0730-1630

Where: Marine and Family Programs, Camp Foster, Building 445

Duties:

- Advise Service Members and family members concerning military retirement benefits to include but not limited to the Survivor Benefit Plan (SBP) options and entitlements, Veterans benefits, Social Security benefits, and retirement pay.
- Provide casualty assistance and coordination of burial planning.
- Assists the Transition Readiness Program in the planning, coordination, and execution of an annual retirement seminar.
- Obtains access to the Defense Manpower Data Center (DMDC) Retiree Address Finder (RAF) to provide authorized officials access to current information regarding retired military personnel, annuitants, and gray area retirees (Reserve Marines in receipt of a 20-year letter not yet in receipt of retired pay).
- Provides individualized assistance to eligible active duty Service Members, retired Service Members, their dependents, and/or survivors by empowering them with tools to make informed benefits decisions.

Additional information:

- Must be a retired Service Member
- Must possess a POV and be able to access military installations on Okinawa
- Must be able to independently analyze and evaluate program related issues or problems of a procedural or factual nature, and formulate/implement corrective measures.
- Must have the ability to interpret SECNAV, USMC, and VA regulations/benefits that apply to retirees, family members.
- Must possess general knowledge of the various programs to include Transition Assistance, Information & Referral, TRICARE, Social Security, Medicare, Veterans Administration and services offered by the U.S. Consulate.



## Retired Activities Office (RAO) Volunteers Needed



- Must have skills in the use of computers and Microsoft programs related to word processing, spreadsheets, and databases.

Age Requirement: 21 years

LOA: Yes

POC: NF-4 Joanne Whitman

Transition Program Manager, Marine and Family Programs-Resources | Marine

and Family Support Marine Corps Community Services Okinawa

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