

# Legal Assistance Office Camp Foster

## Hours of Operation

Location: Building 5717 Camp Foster, down the hill from the Naval Hospital.

### DIVORCE/SEPARATION BRIEF:

\*\*Clients interested in obtaining services from our office regarding separation or divorce MUST attend a scheduled brief before receiving an attorney consultation.\*\* Dates and times of briefs provided on our website (link down below).

### ESTATE PLANNING BRIEF:

\*\*Clients interested in obtaining services from our office regarding estate planning MUST attend a scheduled brief before receiving an attorney consultation.\*\* Dates and times of briefs provided on our website (link down below).

### NEW CLIENT WALK-IN HOURS:

TUES AND THURS: 1100 - 1600

For those interested in being seen for separation/divorce or estate planning, it is mandatory to attend a scheduled brief before seeking an attorney consultation.

You may seek assistance with any other issue that falls within our scope of services during our New Client Walk-In Hours. You must be seen during our Walk-Ins first before receiving a scheduled appointment.

New clients are seen on a first come, first served basis.

PHONE NUMBER: DSN 645-1037

Website: <http://www.mcbbutler.marines.mil/Base-Information/Legal-Assistance/>

# Legal Assistance Office Camp Foster

## Hours of Operation

Location: Building 5717 Camp Foster, down the hill from the Naval Hospital.

### NOTARY & POWER OF ATTORNEY HOURS:

MON AND WED: 0800 - 1100 AND 1300 - 1600

\*\*Notary and power of attorney services WILL NOT be provided outside of the hours listed above.\*\*

### ADDITIONAL NOTARY SERVICES:

If you require notary services outside of the hours posted herein, please be aware that under 10 U.S.C. 1044A a unit Adjutant (S-1 OIC) is authorized to act as a federal notary. Officers in the grade of O-4 and above, any legal officer, and judge advocates for the Navy and Marine Corps are authorized to act as a notary per JAGMAN 0902D. No Seal is required pursuant to Federal Law.

#### ❖ KADENA LEGAL ASSISTANCE NOTARY HOURS:

Location: Bldg. 15

MON - FRI: 0900 - 1500

DSN: 634-3300 or cellphone 098-938-1111 (Kadena Operator)

Fill out POA before coming in: <https://aflegalassistance.law.af.mil>

#### ❖ TORII STATION LEGAL OFFICE NOTARY HOURS:

Location: Bldg. 218

MON - FRI: 0800 - 1100 and 1300 - 1600

DSN: 644-4332 or cellphone 098-970-5555 (Torii Station Operator)

# **ADDITIONAL LEGAL RESOURCES**

## ➤ **KADENA LEGAL ASSISTANCE**

Bldg. 15.

Phone: DSN 634-3300. From cellphone 098-938-1111 (Kadena Operator)

<http://www.kadena.af.mil/Kadena-Legal-Services>

### **Walk-in hours to speak with attorney:**

❖ Monday and Wednesday (0900-1000)

❖ Thursday (1400-1500)

### **Power of Attorney and notary services:**

❖ Monday - Friday (0900-1500)

❖ Fill out POA online before coming in:

<https://aflegalassistance.law.af.mil>

### **Will drafting and execution:**

❖ Tuesday - appointments only (1300-1400)

❖ Fill out the will worksheet online:

<https://aflegalassistance.law.af.mil>

### **Tax Center:**

Phone: DSN 634-7418/7748 (during tax season)

❖ Monday, Wednesday, Thursday (0900-1000) walk-in services for IRS letters, refund or payment issues, and general questions.

❖ Tax Prep Thursdays are by appointment only - Please email request to Leigh Dedrick (leigh.dedrick@us.af.mil) or contact DSN 634-5651 for more information.

## ➤ **TORII STATION LEGAL OFFICE**

Bldg. 218.

Phone: DSN 644-4332/ From cellphone 098-970-5555 (Torii Station Operator)

❖ To talk to an attorney is by appointment only

❖ Notary hours are Monday - Friday 0800-1100 and 1300-1600

## ➤ **U.S. CONSULATE GENERAL NAHA**

2-1-1 Toyama, Urasoe City, Okinawa Phone: 098-876-4211

<http://jp.usembassy.gov/embassy-consulates/naha/>