

# Loan Locker Agreement

**For Admin Use Only:**

<b>Today's Date:</b>	<b>Due Date:</b>	<b>Extension Date:</b>
<b>Check-Out Technician:</b>	<b>Check In Technician:</b>	<b>14 day ROM Completion date:</b>

**For Customer Use:**

<b>Last Name, First Name:</b>	<b>Rank / Grade / FM:</b>	<b>Command / Unit:</b>
<b>Branch of Service:</b>	<b>PSC Address:</b>	<b>Unit Phone:</b>
<b>Cell Phone:</b>	<b>Email Address:</b>	<b>Inbound / Outbound:</b>

#	Item:	#	Item:	#	Item:
	Dinner Plate		Cooking Spoon		Skillet
	Saucer (Small Plate)		Tong		Toaster
	Bowls		Can Opener		Coffee Maker
	Drinking Glass		Peeler		Iron
	Coffee Cup		Liquid Measuring Cup		Ironing Board
	Silverware Tray		Measuring Cup Set		Laundry Basket
	Forks		Measuring Spoons		Booster Seat
	Teaspoons		Dish Drainer		Stroller
	Soup Spoons		Mixing Bowl		Car Seat
	Dinner Knife		Colander (Strainer)		Transportation Container
	Steak Knife		Small Pot	<b>Check-In Stamp:</b>	
	Paring Knife		Medium Pot		
	Utility Knife		Large Pot		
	Spatula		Baking Sheet		
	Cooking Fork		Baking Pan		

- I acknowledge responsibility for the condition and return of the items listed above: \_\_\_\_\_
- I will ensure items are returned "CLEANED WITH HOT SOAPY WATER WHILE USING GLOVES" and in a "REUSABLE" condition: \_\_\_\_\_
- I agree to purchase and replace any item(s) damaged, rendered not serviceable or missing with a **NEW ITEM**. I understand money cannot be accepted in exchange for the items: \_\_\_\_\_
- I understand all Loan Locker items are MCCS property and provided for temporary use at no cost to me. Items must be returned to the Loan Locker on or before the due date listed above. Failure to return the items by required due date will result in notification of my command leadership: \_\_\_\_\_
- For a one-time 30 day extension, I must contact the Marine & Family Programs office where I checked out the items: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Camp Kinser, Bldg. 1220 - Phone: 637-2815 | Camp Courtney, Bldg. 4425 - Phone: 622-7332  
 Camp Foster, Bldg. 445 - Phone: 645-8395/2104 | Camp Hansen, Bldg. 2339 - Phone: 623-4522

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<b>Inventory Entry:</b>	<b>Out Date:</b>		<b>Initial</b>		<b>In Date:</b>		<b>Initial</b>	
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