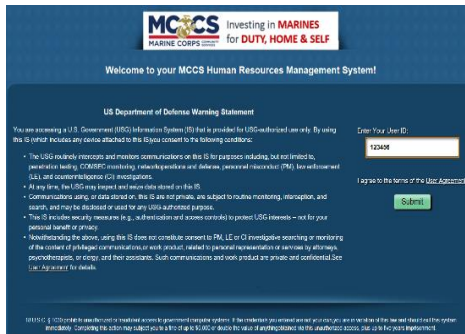


PeopleSoft Instructions for Self-Identification of Disability

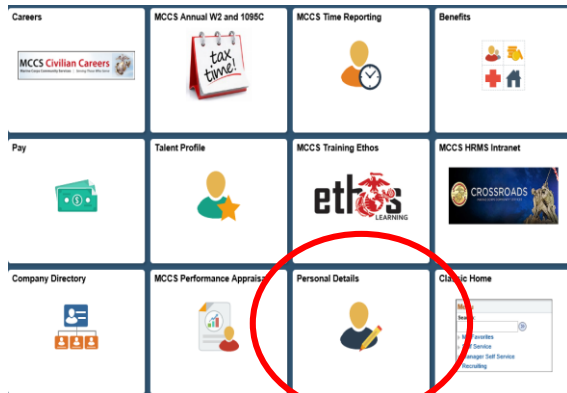
Updating your Personal Profile for Disability is easy as **1-2-3!**

- 1) Log into PeopleSoft with your Employee ID and Password via the following Link:

<https://hrms.usmc-mccs.org>



- 2) Select the "Personal Details" tile. On the following screen, select the blue tab located on the left side of the page.



- 3) Select the "Disability" category in the left column and the page will open. Update your voluntary self-identification of disability within the "Disability Code" box and select "Submit." You will receive a confirmation message at the top of your screen.

