



MCCS TRANSPORTATION REQUEST FORM

Phone Number: 645-7516

Submission Date:

Send all requests to: TransportationRequest@okinawa.usmc-mccs.org

Customer Name:		Office Phone:	Cell Phone:
Unit / Section:		Email:	
Requested Service:		Quantity:	Vehicle Type:
Number of Passengers:	Cost:		To be determined by Motor-T representative

Departure Time Line Details

Date	Pickup Location	Pickup		Destination	Point of Contact	Cellular
		Time	ETA			

Return Time Line Details

Date	Pickup Location	Pickup		Destination	Point of Contact	Cellular
		Time	ETA			

Additional Remarks / Notes / Details / Directions/ Flight Information:

Transportation Rates:

- Airport Transportation (up to 9 pax & Luggage) \$45.00-\$100.00 (Rates vary based on departure & destination zones)
- Bus Charters (16-66 pax) \$50.00 per hour (Minimum 3 hour charge applies)
- Van Charters (5-9 pax) \$35.00 per hour (Minimum 3 hour charge applies)
- **Heavy Equipment (Forklifts, Tractor/Trailer, etc. \$60.00 ~ per hour (Minimum 3 hour charge applies)

(** Note: Specialty Heavy Equipment pricing will be based on combinations of logistical support equipment required to transport requested equipment)

Information:

- All transportation services are reserved for authorized Department of Defense customers and guests only.
- All Requests for Transportation require a minimum of 72 hours (3 business days) advance notice in order to schedule resources.
- Rates are to be determined by MCCS Motor Transportation Representatives. Costs DO NOT dictate the length of the trip.
- Costs are calculated based on departure and return from/to Camp Foster. Costs are firm and Non-negotiable.
- All requests will be taken in the order received.
- Submission does not automatically guarantee your requests will be supported. A confirmation number will be sent to the customer via email.
- Please notify Motor Transport of any cancellations 24-hours prior to date of requested service.